



## FEBRUARY 19, 2019 BOARD MEETING

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### 1. Opening Meeting

- a. Call to Order (President Swanson)
- b. Pledge to the Flag

### 2. Approval of Minutes

Approval of the February 4, 2019 Regular Board Meeting Minutes, the February 4, 2019 Committee of the Whole Meeting Minutes and the February 4, 2019 Building and Property Meeting Minutes.

### 3. Student/Staff Recognition and Board Reports - Seth Franklin

### 4. Financial Reports

#### a. Payment of Bills

General Fund	\$	568,542.14
Capital Projects Reserve Fund	\$	8,601.46
Mount Rock Projects-2018 Fund	\$	0.00
Newville Projects Fund	\$	52,069.68
Cafeteria Fund	\$	775.88
Student Activities Fund	\$	<u>6,493.58</u>
<b>Total</b>	<b>\$</b>	<b>636,482.74</b>

Motion to approve the payment of bills as presented.

#### b. Treasurer's Fund Report

General Fund	\$	23,313,770.70
Capital Projects Reserve Fund	\$	7,387,599.13
Cafeteria Fund	\$	558,387.73
Student Activities Fund	\$	259,158.53
Newville Projects Fund	\$	2,156,697.10
Mount Rock Projects-2018 Fund	\$	<u>6,546,899.30</u>
<b>Total</b>	<b>\$</b>	<b>40,222,512.49</b>

Motion to approve the treasurer's fund report and budget transfers, as presented

**c. YTD General Fund Report and YTD Taxes**

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports, as submitted.

**5. Reading of Correspondence**

**6. Recognition of Visitors**

**7. Public Comment Period**

**8. Structured Public Comment Period**

**9. Old Business**

**10. New Business**

**11. Personnel Items - Action Items**

**a. Resignation – Ms. Sarah Rhan**

Ms. Sarah Rhan has submitted her resignation as the Elementary Instrumental Music Teacher.

The administration recommends the Board of School Directors approve Ms. Rhan's resignation as the Elementary Instrumental Music Teacher.

**b. Resignation - Mrs. Mary Beth Miller**

Mrs. Mary Beth Miller has submitted her resignation as the middle school counseling secretary for the purpose of retirement, effective April 12, 2019.

The administration recommends the Board of School Directors approve Mrs. Miller's letter of resignation for the purpose of retirement, effective April 12, 2019.

**c. Coaching Recommendations**

Mr. Joseph Sinkovich, Assistant Principal/Director of Athletics and Student Activities, would like to recommend the coaches listed below.

**Courtney Anderson - High School Track and Field Assistant Coach**

**Larry Barrick, Jr. – Volunteer Baseball Coach**

The administration recommends the Board of School Directors approve the above listed coaches, as presented.

## 12. New Business - Action Items

### a. Recommended Approval for the Caring Place Agreement

Mr. William Gillet, Director of Pupil Services would like to recommend the approval of the two year Caring Foundation Agreement. The Caring Foundation is a nonprofit corporation that makes available, at no cost to the community, certain grief support services for grieving children, teens and their families through the program known as Highmark Caring Place. The Foundation will provide training and support for Big Spring School District's School Counselors to be able to run grief counseling groups for students who have experienced a recent loss.

The administration recommends that the Board of School Directors approve the Caring Foundation Agreement as presented.

### b. Accept Bids for Summer 2019 Construction Project

Last December the Board advertised for bids for the 2019 construction projects with the projections listed below:

2019 Project - by Building	Base Project	Alternates	BSSD
Oak Flat Elem	\$ 744,810	\$ 8,000	\$ 533,684
Mt. Rock Elem	\$ 1,754,115	\$ 467,500	\$ 591,484
BS Middle School	\$ 2,498,597	\$ 950,000	\$ 758,871
BS High School	\$ 333,181	\$ 15,000	\$ 61,400
<b>Total</b>	<b>\$ 5,330,702</b>	<b>\$ 1,440,500</b>	<b>\$ 1,945,439</b>

<b>Cumulative Total</b>	<b>\$ 5,330,702</b>	<b>\$ 6,771,202</b>	<b>\$ 8,716,641</b>
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Add Alternates - Description	Est Cost
MS IEFS replacement with metal panels	\$ 375,000
MS Stadium lighting replacement	\$ 450,000
MS brick repointing	\$ 125,000
HS Add 1 <sup>st</sup> name to front of high school	\$ 5,000
HS Add windows to LGI	\$ 10,000
OF External power receptacles	\$ 8,000
MR External power receptacles	\$ 9,000
MR Brick repointing	\$ 5,000
MR Emergency generator replacement	\$ 250,000
MR Replacement of main electrical switchgear	\$ 203,500
	<b>\$ 1,440,500</b>

With bids received on Friday, 15 February 2019 and a Building & Property Committee Meeting on Monday 18 Feb, the Board must accept or reject the bids as appropriate.

## **New Business - Action Items**

### **c. Approve Change to the 2018 Middle School Renovation Contract**

As a result of the humidity challenges last summer at the Middle School, eci submitted a deduct change order to their contract for \$20,560 to cover the cost of remediation.

The administration recommends the Board of School Directors approve the deduct change order as submitted.

### **d. Approve Release of 2019 Mowing Bid Specification**

The current mowing contract ended summer, 2018. Mr. Sheeler prepared a new bid specification for a two year contract with and extension of up to two additional years.

The administration recommends the Board of School Directors approve the release of the mowing bid specification as presented.

### **e. Approve Payment from the Capital Project Reserve Fund**

The District received the following applications for payment:

<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Bal To Pay</u>
Michael Baker Intl	Prof Svc - Construction	\$1,002.00	\$36,573.00
Rogele, Inc	Ped Safety Improvements	\$187,154.77	\$489,253.23

\*Note that the payments to Rogele, Inc will be reimbursed from PennDOT under the Pedestrian Safety Improvement grant.

The administration recommends the Board of School Directors approve payments of \$1,002 to Michael Baker International and \$187,154.77 to Rogele, Inc.

### **f. Approve Payments from Newville Projects Fund**

The District received the following applications for payment:

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
18-MS	CRA	Prof Svcs - Inv 3106-13	\$1,522.41	\$0.00
18-NV	CRA	Prof Svcs - Inv 2941-28	\$36.63	-
19-Ph2	CRA	Prof Svcs - Inv 3196-6	\$95,286.39	-
18-NV	Lobar, Inc	EC Construction Svc Inv 1801211	\$1,325.00	\$100.00
18-MS	Lobar, Inc	EC Construction Svc Inv 1801607	\$3,899.63	-

The administration recommends the Board of School Directors approve the payments of \$96,845.43 to Crabtree, Rohrbaugh & Associates and \$5,224.63 to Lobar, Inc.

**13. New Business - Information Item**

**14. Future Board Agenda Items**

**15. Board Reports**

- a. District Improvement Committee - Mr. Kanc, Mr. Over
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl
- c. Vocational-Technical School - Mr. Piper, Mr. Kanc
- d. Building and Property Committee - Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Over
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall
- f. South Central Trust - Mr. Blasco
- g. Capital Area Intermediate Unit - Mr. Swanson
- h. Tax Collection Committee - Mr. Swanson
- i. Future Board Agenda Items
- j. Superintendent's Report

**16. Meeting Closing**

- a. Business from the Floor
- b. Public Comment Regarding Future Board Agenda Items
- c. Adjournment

Meeting adjourned at \_\_\_\_\_ PM, **February 19, 2019.**

Next scheduled meeting is: **March 4, 2019.**